



Report

Outstanding Directions

Edinburgh Integration Joint Board

26 January 2018

Executive Summary

1. This report seeks the approval of the Edinburgh Integration Joint Board for specific Directions to be issued to the City of Edinburgh Council and NHS Lothian. These Directions have been drafted to give effect to decisions made by the Board in respect of the following reports:
 - i. [Review of Grant Programmes – September 2017](#)
 - ii. [Health and Social Care Improvement Plan and Short-term Resource Implications – December 2017](#)

Recommendations

2. The Integration Joint Board is asked to approve the Directions as set out in Appendices 1 and 2 to be issued to the City of Edinburgh Council and NHS Lothian.

Background

3. The Public Bodies (Joint Working) (Scotland) Act 2014 requires the Integration Joint Board to issue Directions to NHS Lothian and/or the City of Edinburgh Council to give effect to the actions in the Strategic Plan and decisions of the Board in respect of delegated services.
4. The Directions policy adopted by the Integration Joint Board in January 2016 requires all Directions to be approved by the Integration Joint Board before they are issued.

Main report

5. On 22 September 2017, the Edinburgh Integration Joint Board approved a request to ask the Council to roll forward a number of grants due to expire on

31 March 2018 for a further year to 31 March 2019. These grants were inherited from the City of Edinburgh Council and NHS Lothian, and are funded through the Health and Social Care Main Grant Programme, the Health Inequalities Grant Programme, the element of the Social Justice Fund delegated to the Integration Joint Board and the Integrated Care/Social Justice Fund. The reason for the extension for a further year was to allow time for the various grant programmes to be reviewed in collaboration with stakeholders. Whilst the existing Directions include the “collaboration with partners to review existing grants” (*Direction EDI_2017/18_16c (Prevention and Early Intervention)*), there is no mention of rolling forward existing grant awards. This omission will be addressed by issuing Direction EDI_2017/18_16e, as set out in Appendix 1.

6. As part of the same report, the Board also agreed to ask the Council to extend the contract with EVOC to provide infrastructure support to the third sector for a further year from 31 March 2018 to 31 March 2019. This will allow EVOC to support and facilitate collaboration on the review of grants across the third sector and the development of the market shaping strategy. It is proposed that Direction EDI_2017/18_16f, as set out in Appendix 1 should be issued directing the Council to extend the contract with EVOC.
7. On 15 December 2017, the Integration Joint Board considered a report from the Interim Chief Officer, detailing a comprehensive improvement programme for the Health and Social Care Partnership, and approved the request for a short-term injection of up to £4.5m one-off additional funding to address the following three urgent priorities:
 - i. reducing the backlog of assessment and reviews
 - ii. reducing the number of people whose discharge from hospital is delayed
 - iii. establishing efficient and consistent business processes in the newly formed localities.

The Board noted that “a Direction will be drafted in relation to re-prioritisation of resource allocation to allow implementation of the short-term actions”. The proposed Direction is detailed in Appendix 2.

Key risks

8. There are no specific risks arising from the proposals detailed in this report.

Financial implications

9. This report recommends that the Integration Joint Board issue Directions with an associated budgetary value of £9.1m.

Implications for Directions

10. This report recommends that the Integration Joint Board issue three new Directions.

Equalities implications

11. There are no equalities implications arising from the proposals detailed in this report.

Sustainability implications

12. There are no sustainability implications arising from the proposals in this report.

Involving people

13. The Directions relating to the rolling forward of grants and extension of the contract with EVOC for a further 12 months, will allow time and provide support for the review of grant funding to be undertaken in collaboration with partners in the third sector.

Impact on plans of other parties

14. The proposals contained within this report have no implications for the plans of other parties.

Background reading/references

[Report to Edinburgh IJB - Review of Grant Programmes – September 2017](#)

[Report to Edinburgh IJB - Health and Social Care Improvement Plan and Short-term Resource Implications – December 2017](#)

Report author

Michelle Miller

Interim Chief Officer, Edinburgh Health and Social Care Partnership

Contact: Wendy Dale, Strategic Planning, Service Re-design and Innovation Manager

E-mail: wendy.dale@edinburgh.gov.uk | Tel: 0131 553 8322

Appendices

Appendix 1	Proposed new Direction relating to grant programmes
Appendix 2	Proposed new Direction relating to the use of short-term resources to support the Health and Social Care Improvement Plan

Appendix 1

Proposed new Direction relating to grant programmes

Direction 16 - Prevention and early intervention			Reference: EDI_2017/18_16					
Date authorised by IJB:		Recipient:	CEC	√	NHS	√	Links to: (details in Appendix B and C)	
			Strategic Plan actions:		9, 13			
Date issued:	No, new Direction	Functions concerned linked to budget breakdown in Appendix B on (page 50)	Health and Social Care: All services		IJB key priorities:		A, B, C, D, E, F	
Does it supersede or amend an existing direction?			Health Services core: All services		National Health and Wellbeing Outcomes:		1, 2, 3, 4, 5, 7, 9	
					National Planning and Delivery Principles:		a) b) i, ii, iii, iv, v, vi, vii, viii, ix, x, xi, xii	

Purpose	Direction/what needs to be done	Performance
To: <ul style="list-style-type: none"> Provide the necessary stability and support for third sector partners to allow the review of grant programmes inherited from the Council and NHS 	The City of Edinburgh Council and NHS Lothian are directed to: <ol style="list-style-type: none"> i. extend the grant awards detailed in the attached table, with a total annual value of £4,390,724 	All grant recipients will be notified of the extension of their grant for a further year and payment arrangements will be put in place from 1 April 2018.

Purpose	Direction/what needs to be done	Performance
<p>Lothian to be carried out collaboratively</p>	<ul style="list-style-type: none"> <li data-bbox="757 277 1402 395">j. , from 1 April 2018 until 31 March 2019, subject to the completion of the appropriate scrutiny and diligence checks <li data-bbox="757 421 1402 624">k. extend the contract with EVOC for infrastructure support to the third sector (annual value £150, 682) from 1 April 2018 to 31 March 2019, subject to the completion of the appropriate scrutiny and diligence checks 	<p>EVOC will be notified of the extension of the contract and arrangements be put in place for payment by 1 April 2018.</p> <p>Performance of grant recipients and EVOC in delivering the services that they are funded to provide will be monitored through the normal grant and contract monitoring arrangements.</p>

Grant awards to be extended from 1 April 2018 to 31 March 2019

Health and Social Care Main Grant Programme 2017/18 awards			
Organisation	Project	Client Group	2017/18 Grant Awards
ACE IT	Older people's computer training project	Older People	£63,954
Almond Mains Initiative	Older people's day service	Older People	£37,532
Broomhouse Centre	Lunch club/befriending/advice	Older People	£45,200
Calton Welfare Services Project	Older people's day service	Older People	£13,763
Caring in Craigmillar	Older people's phonelink	Older People	£59,135
Currie Day Centre	Older people's day service	Older People	£8,595
Dove Centre (The)	Older people's day service	Older People	£79,135
Forever Young Club	Older people's day service	Older People	£26,120
Harlaw Monday Group	Older people's day service	Older People	£5,353
Inch Golden Years	Older people's day service	Older People	£508
Libertus Services	Older people's support service	Older People	£25,684
Murrayfield Dementia Project	Older people's day service	Older People	£54,815
Northfield & Willowbrae Community Services Group	Older people's day service	Older People	£14,300
Pakistan Society Advice and Information Service	Older people's day & information service (BME)	Older People	£34,200
Pilmenny Development Project	Day Services	Older People	£50,829
Pilmenny Development Project	NEECAG Leith Older Men's Project	Older People	£8,200
Pilton Equalities Project	Day Services	Older People	£83,859
Pilton Equalities Project	Neighbourhood Group	Older People	£74,898
Pilton Equalities Project	Preventative Services	Older People	£75,901
Portobello Monday Centre	Older people's day service	Older People	£2,090
Portobello Older People's Project	Older people's day service	Older People	£13,952
Ripple Project (The)	Various services for older people	Older People	£39,269
Waverley Care	Community Outreach	Blood Borne Viruses	£220,228

Health and Social Care Main Grant Programme 2017/18 awards			
Organisation	Project	Client Group	2017/18 Grant Awards
Positive Help	Support Service	Blood Borne Viruses	£32,615
Care for Carers	Dementia Project	Carers	£9,278
Care for Carers	Stepping Out Programme	Carers	£24,981
Edinburgh Headway Group	Brain Injury Carers' Support Project	Carers	£24,998
Edinburgh Young Carers Project	Young Adult Carers Service	Carers	£23,024
Eric Liddell Centre	Short Breaks/Day Trips/Information and Advice	Carers	£23,744
MECOPP	Asian Carer Support	Carers	£20,722
North West Carers Centre	Alternatives to Day Care	Carers	£25,000
PASDA	Carer Communication Worker	Carers	£24,857
Support in Mind	Stafford Centre Carers Project	Carers	£21,971
VOCAL	Carers Support Project South Edinburgh	Carers	£24,994
The Action Group	Advice Service	Disabilities	£15,000
Epilepsy Scotland	Support Service to individuals & families affected by Epilepsy	Disabilities	£7,357
Edinburgh Development Group	Support Service	Disabilities	£50,000
FAIR	Training advice and Advocacy	Disabilities	£85,200
Scottish Huntington's Association	Support Service to individuals and families	Disabilities	£26,258
Alma Project (The)	Arts Project for people with mental health issues	Mental Health/ Addictions	£28,800
Junction (The)	Drug Education Initiative - Young People's Worker	Mental Health/ Addictions	£22,175
Edinburgh Rape Crisis Centre	Counselling and Information Service	Mental Health/ Addictions	£38,395
Samaritans	Telephone Counselling Service	Mental Health/ Addictions	£3,023
Edinburgh Chinese Elderly Association	Various Services	Older People (BME)	£77,814
NKS	Information and Community Connection	Older People (BME)	£14,315
Sikh Sanjog	Healthy Activities/Socially Inclusive Events/Educational Support	Older People (BME)	£22,000
LOOPs	Awareness raising, facilitation of closer working between	Older people	£196,144

Health and Social Care Main Grant Programme 2017/18 awards			
Organisation	Project	Client Group	2017/18 Grant Awards
	organisations supporting older people at a local level and strengthening the voice of older people within the four localities		
Totals			£1,880,186

Health Inequalities Grant Programme Awards for 2017/18			
	Organisation	Project	2017-18 Grant award
Former CEC Health Inequality Projects	Bingham 50+	Activities for older people	£9,116
	Broomhouse Strategy Group	Health project	£23,515
	Carr Gomm	Social prescribing	£27,733
	CHAI	Advice service	£139,476
	Community Ability Network (CAN)	Advice service	£92,765
	Community Onestop Shop	Foodbank	£6,366
	COSS Chai Application		£16,348
	Corstorphine Youth and Community Centre	Activities for older people	£6,711
	Crossreach - Post Natal Depression Project	Post-natal depression	£9,094
	Drylaw Neighbourhood Centre	Community activities	£43,746
	Edinburgh Community Food	Healthy Eating Project	£137,508
	Feniks	Community activities - Polish community	£8,999
	Freshstart	Homelessness	£35,912
	Gorgie City Farm	Healthy Eating Project	£17,186
	GP Welfare Rights and Health	Advice service	£52,142
	Granton Information Centre	Advice service	£132,156
	Greening for Health - ELGT		£67,308
	Health All Round (HAR)	Health Project	£55,584

Health Inequalities Grant Programme Awards for 2017/18			
	Organisation	Project	2017-18 Grant award
Former CEC HI Projects	LGBT Centre: Community health	Community Activities for LGBT community	£41,514
	Link up	Mental health	£14,162
	MECOPP	Activities for BME community	£21,510
	Muirhouse Millennium Centre	Community Activities	£47,474
	Pilton Community Health Project	Health Project	£71,452
	South Edinburgh Amenities Group SEAG	Community Transport	£70,902
	South Edinburgh New CHI Project	Health Project	£40,926
	The Ripple	Community Activities	£34,504
	Volunteer Centre Edinburgh	Timebank	£25,715
	Welcoming Association	Community activities for migrants	£9,168
	Wester Hailes Health Agency (WHHA)	Health Project	£54,617
	WHALE	Art and health project	£39,537
	CEC Total		£1,353,148

Health Inequalities Grant Programme Awards for 2017/18			
	Organisation	Project	2017-18 Grant award
Former ECHP Health Inequality Projects	Pilton CHP	Health Project	£112,927
	Health All Round	Health Project	£31,684
	Wester Hailes Health Agency (WHHA)	Health Project	£82,229
	Broomhouse Strategy Group	Health Project	£21,951
	Community Renewal	Employment Project	£40,000
	Health In Mind	Mental Health	£10,000
	NKS	BME women	£23,891
	LCHIF	Health Project	£28,235
	Link Up	Mental Health	£6,959
	GP Welfare Advice (CAE)	Advice services	£23,551
	LCHIF	Health Project	£20,000
ECHP Total		£ 401,427	

Social Justice Fund Grants awarded in 2017/18		
Project	Description	Annual value
Health Inequalities Communication	Co-production and dissemination work to ensure practical actions go ahead	£1,113
Get Up and Go	provides clear, accessible information for inclusive activities for older people in both printed and on-line formats	£27,160
Total		£28,273

Grants awarded from Integrated Care/Social Care Funds 2017/18		
Funding source	Description	Annual Value
ICF Grants agreed following review of projects in March 2017	LOOPs Hospital Discharge project (funded from SCF for 2017/18)	£313,240
ICF Grants to be reviewed by 31 March 2017	Third sector prevention investment fund (funded from ICF for 2017/18)	£414,450
Total		£727,690

Programme	Value
Health and Social Care main programme	£1,880,186
Health Inequalities Programme CEC	£1,353,148
Health Inequalities Programme CEC	£401,427
Social Justice Fund	£28,273
Integrated Care/Social Care Fund	£727,690
Total	£4,390,724

Appendix 2

Proposed new Direction relating to the use of short-term resources to support the Health and Social Care Improvement Plan

Direction 3 – Key processes			Reference: EDI_2017/18_3					
Date authorised by IJB:		Recipient:	CEC	√	NHS	√	Links to: (details in Appendix B and C)	
							Strategic Plan actions:	No specific links
Date issued:		Functions concerned linked to budget breakdown in Appendix B on (page 50)	Health and Social Care: All services				IJB key priorities:	C, D, E, F
Does it supersede or amend an existing direction?	No, new direction						National Health and Wellbeing Outcomes:	1, 2, 3, 4, 7, 8, 9
							National Planning and Delivery Principles:	a) b) i, v, vi, vii, viii, ix, x, xi, xii

Purpose	Direction/what needs to be done	Performance
<p>To provide a one-off injection of resources that will allow a temporary increase in resources to reduce the number of people waiting for assessments and reviews reduce the number of people delayed in hospital and streamline processes and procedures for the delivery of locality based health and social care services all of which will improve outcomes for the citizens of Edinburgh</p>	<p>The City of Edinburgh Council and NHS Lothian are directed to:</p> <ul style="list-style-type: none"> i. Establish additional short-term capacity to: <ul style="list-style-type: none"> 1. reduce the number of people waiting for a first assessment out with the target waiting times 2. reduce the number of people waiting for a review or reassessment out with the target waiting times 3. address the backlog of statutory mental health officer work, which is contributing to both delays in discharges from hospital and delays in applications to the court for guardianship. 	<p>Progress will be measured against the following:</p> <p>Baseline for number of people waiting for first assessment outside target waiting times of 24 hours for urgent cases, 14 days for Priority A cases and 28 days for Priority B cases is 894 at November 2017. The total number of people waiting for an assessment out with timescales is 1,193.</p> <p>Target waiting times for reviews and reassessments are for all active cases to be reviewed every 12 months and for reassessments to take place within 24 hours for urgent cases, 14 days for Priority A cases and 28 days for Priority B cases. Baseline for reviews and reassessments outside these target times are: 5,534 at November 2017.</p> <p>Baseline for people delayed in hospital pending applications for Guardianship is 13 at November 2017.</p>

Purpose	Direction/what needs to be done	Performance
	<p>j. negotiate with home providers to explore the opportunities to access additional capacity on a one-off basis to reduce the number of people delayed in hospital waiting for a care home place.</p> <p>k. Produce, roll out and ensure compliance with a set of end-to-end business processes and single operating procedure for the delivery of health and social care services within localities. The setup of the SWIFT computer system will be reconfigured to reflect the revised business processes and operating procedure, enforce adherence to the process and procedure as far as possible, and allow effective monitoring and management of compliance.</p> <p>l. Undertake a review of data quality within the SWIFT computer system, address any issues of poor data quality on a one-off basis and devise and implement mechanisms that support the maintenance of good quality data.</p> <p>The resources associated with this direction are £4.5m.</p>	<p>Baseline number of people waiting in hospital for a care home place is 70 at November 2017.</p> <p>Performance in respect of the production and implementation of the processes will be monitored against the project plan. Performance in terms of the effectiveness of the processes will be monitored and managed through the use of audit tools.</p> <p>Targets in respect of data quality will be established and monitored once the review is complete.</p>